

Job Description
Park Attendant
Chris Park and Ruby City at the Linda Pace Foundation

The Park Attendant position is primarily responsible for the maintenance and integrity of the plantings and grounds of Chris Park and Ruby City. It is important for Park Attendants to be sensitive to the special nature of privately operated but publicly accessible spaces within the Ruby City campus which includes Chris Park. The ability to welcome visitors while enforcing park policies is an essential role for this position. Experience in landscaping or ground maintenance is preferred for this position.

For a more information, please contact Chris McKnight at facilities@rubycity.org

Brief Description of Duties:

- Knowledge and maintenance of a variety of plantings
- Welcoming guests in a positive and friendly manner, being courteous and helpful while informing visitors of policies & rules of conduct
- Light maintenance and custodial duties
- Assist with public programming including, event setup and breakdown
- Other duties as assigned by management

Required Skills:

- Must have with at least six months experience in natural resource, building, and/ or ground maintenance care
- Ability to communicate effectively in a professional manner with co-workers, supervisors, subordinates, vendors, and guests
- Must maintain a valid driver license and maintain an insurable driving record
- Must have ability to reach and operate equipment
- Safe heavy lifting
- Must have hearing and visual acuity to operate equipment, observe guests, etc.
- Must pass a background check

Working Environment: Park Attendants work outdoors most of the time, sometimes in adverse weather, and are exposed to natural conditions. The attendant works with mechanical equipment as well as agricultural and household chemicals. Park Attendants will normally work at Chris Park but will be tasked on occasion to work at Ruby City on an as needed basis.

Classification & Schedule:

- Full-time non-exempt hourly position with benefits.
- Schedule 32 hours per week and will include weekends, holiday, and evening hours on occasion.

Hourly Rate: \$14.00 – 15.00 an hour

How to Apply: Submit a resume to:

- facilities@rubycity.org or
- P.O. Box 830607, San Antonio, TX 78283
- Attention: Chris Park Application

The Foundation is firmly committed to treating applicants for employment according to their experience, talent and qualifications for the job, without regard to her or his race, religion, color, national origin, gender, sex (including pregnancy), sexual orientation, age if over forty (40), or disability if otherwise qualified to do the job.

www.rubycity.org

Physical Address: 150 Camp St. San Antonio, TX 78204